McLEOD COUNTY BOARD OF COMMISSIONERS MEETING MINUTES – June 6, 2017

CALL TO ORDER

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Chair Joe Nagel at the Glencoe City Center. Commissioners Pohlmeier, Shimanski, Krueger and Wright were present. Commissioner County Administrator Patrick Melvin, Administrative Assistant, Donna Rickeman, County Attorney Michael Junge and County Auditor-Treasurer Cindy Schultz Ford were also present.

PLEDGE OF ALLEGIANCE

CONSIDERATION OF AGENDA ITEMS

- A) Add under Auditor-Treasurer Item D: Consider approval of repair work on County Ditch #29 drainage system and award to Rickert Excavating at a cost of \$32,000.
- B) Remove under Consent Item EE: Approve Conditional Use Permit 17-11 requested by Jim Fahey of Fahey Equities, LLC for the cumulative placement of more than 1,000 cubic yards of fill when the fill is not being used to elevate a structure.
- C) Add under Road and Bridge Item C: Morningside update.
- D) Add under Auditor-Treasurer to Item A and Item B: Include Al Kerber as an alternate ditch inspector.
- E) Correction under Administration Item H: the cost for the Lynda.com program should be \$10,800.

Krueger/Pohlmeier motion carried unanimously to approve the agenda as revised.

CONSENT AGENDA

- A) May 16, 2017 Meeting Minutes and Synopsis.
- B) May 12, 2017 Auditor's Warrants.
- C) May 19, 2017 Auditor's Warrants.
- D) May 22, 2017 Auditor's Warrants.
- E) May 26, 2017 Auditor's Warrants.
- F) Approve Confession of Judgment for Nicholas and Gina Rogosienski on Property ID 18.050.0170 in the City of Plato.
- G) Approve Confession of Judgment for Dora Mae Aanderud on Property ID 23.227.0040 in the City of Hutchinson.

- H) Approve Judicial Ditch #9 Change Order #1 in the amount of \$6,637.50 for Erosion Control Blanket and Riprap Class 3 (Quarried).
- I) Approve Judicial Ditch #9 Change Order #2 in the amount of \$3,300 to remedy bank failures and washouts by adding four (4) spill pipe outlets to collect the overland water flow before ditch bank erosion occurs.
- J) Approve Tentative Agreement for Teamsters Clerical Unit for 2017 2019.
- K) Approve Memorandum of Agreement with Teamsters Clerical for a pilot trial program to allow employees to work a flexible schedule.
- L) Approve Memorandum of Agreement with Teamsters Clerical for 2017 wage placement.
- M) Approve Tentative Agreement for MNPEA Deputy Unit for 2017 2019.
- N) Approve Memorandum of Agreement with MNPEA Deputy Unit for court cancellation.
- O) Approve Memorandum of Agreement with MNPEA Deputy Unit for drive time for training.
- P) Approve Tentative Agreement for MNPEA Communications/Corrections Unit for 2017 2019.
- Q) Approve Tentative Agreement for LELS Licensed Sergeants Unit for 2017 2019.
- R) Approve Tentative Agreement for LELS Non-Licensed Sergeants Unit for 2017 2019.
- S) Approve purchase of replacement copier for Social Services due to power surge damage to the point it would not be cost effective to try and repair. This will be covered by MCIT less the \$1,000 deductible.
- T) Adopt Resolution 17-CB-18 to authorize the submission of the Minnesota Snowmobile Trails Assistance Program Maintenance and Grooming Application for Fiscal Year 2017-2018.
- U) Approve McLeod County Public Health 2017 Southwest Initiative Foundation Grant Agreement that provides \$2,500 in funding to improve dental access for children in McLeod County through Children's Dental Services.
- V) Approve renewal of a Clinical Learning Experience Memorandum of Agreement between McLeod County Public Health and the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Minnesota State University Mankato and McLeod County Public Health.
- W) Approve Certificate of Amendment to Highway Right of Way plat 65. This amendment changes the Right of Way width from 80' to 60' for a portion of parcels 1 and 20. There is no cost associated with this amendment. This plat is related to SAP 43-603-031, County State Aid Highway 3 reconstruction north of Plato.
- X) Approve Conditional Use Permit JP17-C2 requested by Mr. Jamie Scharfencamp for an accessory building larger than 2,400 square feet on a property less than 10 acres in size within the Agricultural District located at 17258 Vale Avenue, Hutchinson, MN 55350, in Section 10 of Lynn Township.

Y) Approve Conditional Use Permit JP-C4 requested by Brandon Vik to operate hay sales and miscellaneous sales relating to used farm machinery and personal property on recently purchased 1.47 acre lot, formerly used by Hotovec Auction Services, located in Section 31 of Hutchinson Township.

The Hutchinson Joint Planning Board unanimously recommended approval, with conditions on May 17, 2017. The conditions are as follows:

- 1. No parking on State Highway 15
- 2. Driveway needs to remain clear and shall not be blocked.
- 3. There shall be no parking on the driveway during auction times.
- 4. Proper snow removal contained to site.
- 5. Removal of all sold and unsold items by 12pm Fridays of each week to ensure an aesthetically pleasing appearance to the property.
- 6. Portable signage shall be placed on the edge of the road surface, with MnDOT approval, informing the traveling public of the sales event due to increases in traffic volume on days of business.
- Z) Approve 1-Lot Preliminary Plat to be known as "Maurer Heights" requested by Scott & Lorie Maurer. The existing Acre lot is adjacent to the existing platted "Cotter Addition". This plat will create a building eligibility to an existing lot and requires access from Underwood Avenue. This property is located in Section of Lynn Township. The Hutchinson Joint Planning Board unanimously recommended approval on May 17, 2017.
- AA) Approve Conditional Use Permit 17-06 requested by Matt and Mandy Dammann for the placement of a second dwelling for the purpose of family care on an existing farmstead property owned by Delmer Schmidt.. There is an existing dwelling. A manufactured home is proposed to be moved on-site. This property is located at 8646 130th Street, Glencoe, in Section 35 of Rich Valley Township. Rich Valley Township unanimously recommended approval on May 10, 2017. The Planning Advisory Committee unanimously recommended approval on May 24, 2017 subject to the removal of the second farm dwelling within six months after it is no longer needed. If the permanent home would be removed, it would need to be removed within one year.
- BB) Approve Conditional Use Permit 17-07 requested by Dustin & Erica Bentz for the replacement of an existing dwelling with a new structure, a manufactured home, for the purpose of continued family care on an existing building site. The access will continue to be a shared driveway. This property is located at 1769 182nd Street, Lester Prairie, 8.50 acre tract in Section 1 of Bergen Township.

Bergen Township unanimously recommended approval on April 12, 2017. The Planning Advisory Committee unanimously recommended approval on May 24, 2017 subject to the following conditions:

- 1. Applicant shall remove the manufactured home within six months after it is no longer needed.
- 2. Applicant shall stay out the zoned floodplain area.
- 3. Applicant shall remove existing dwelling prior to construction of replacement dwelling.
- CC) Approve Conditional Use Permit 17-09 requested by Jeremy Pierson to construct an accessory structure to be greater than 2,400 square feet on a parcel less than 10 acres in size within the Agricultural District to be used for personal storage. The new structure will replace an existing shed. This property is located at 12677 Highway 7, Hutchinson MN, on a 4.41 acre tract in Section 6 of Rich Valley Township. The Board of Rich Valley Township unanimously recommended approval at their May 10, 2017 meeting. The Planning Advisory Committee unanimously recommended approval on May 24, 2017.
- DD) Approve Conditional Use Permit 17-10 requested by Daniel Steele to construct an addition onto an accessory structure to become 1,600 square feet in size. Along with other existing accessory structures the combined square footage exceeds the 2,000 square feet of floor area on a platted lot in the "R-l" Residential District. This property is located at Unicorn Court, Hutchinson, Heller's Addition Lot-004 in Section 3, Acoma Township. The Board of Acoma Township unanimously recommended approval on May 11, 2017. The Planning Advisory Committee unanimously recommended approval on May 24, 2017.
- EE) Approve Bob Wiehr of BW Gateway Holdings Inc. (Yamaha Motorsports) request to rezone an existing 3.60 acre tract from "A" Agricultural District to Industrial District in order to construct storage for inventory of boats, recreations vehicles and other equipment. This property is located at 14594 Hwy 7 E, Hutchinson, in Section 35 of Hutchinson Township. Hutchinson Township unanimously recommended approval on April 13, 2017. The Planning Advisory Committee unanimously recommended approval on May 24, 2017.

Wright/Krueger motion carried unanimously to approve the consent agenda.

PAYMENT OF BILLS - COMMISSIONER WARRANT LIST

Road and Bridge Fund \$79,200.00 Special Revenue Fund \$200,481.92

Shimanski/Pohlmeier motion carried unanimously to approve payment of bills totaling \$279,681.92 from the aforementioned funds.

ROAD AND BRIDGE - Engineer John Brunkhorst

A) John Brunkhorst requested approval of MnDOT Master Partnership Contract number 1028347 and corresponding Resolution 17-RB02-19 which allows MnDOT and the County to formally do work for each other.

This is a renewal of previous agreements and will expire 6/30/2022.

Shimanski/Krueger motion carried unanimously to approve MnDOT Master Partnership Contract number 1028347 and corresponding Resolution 17-RB02-19 which allows MnDOT and the County to formally do work for each other.

B) John Brunkhorst requested approval of a Joint Powers Agreement with Carver County for work associated with SAP 43-603-030, County State Aid Highway 3 reconstruction north of Plato.

This agreement formally allows McLeod County to do work on Carver County State Aid Highway 34 and be reimbursed from Carver County.

Krueger/Pohlmeier motion carried unanimously to approve a Joint Powers Agreement with Carver County for work associated with SAP 43-603-030, County State Aid Highway 3 reconstruction north of Plato.

C) John Brunkhorst gave an update to the board on the Morningside project. McLeod County received a \$2.35M grant from the Local Road Improvement Program (LRIP) to put towards finishing Morningside Avenue in Glencoe from 11th Street E to 16th Street, also known as County Road 15.

The total cost of the project is estimated to be \$4.7M to \$5M which would include extending the road on the east of Coborn's and to create a new crossing over the railroad tracks.

The next step is for the county to get together with city of Glencoe and railroad officials. Anticipation is the project would not get under way until 2019 with no timeline to spend the grant,

SHERIFFS DEPARTMENT - Emergency Services Director Kevin Mathews

A) Kevin Mathews requested approval to continue the Integrated Emergency Management Training course that will be starting June 29, 2017 and continuing until the spring of 2018.

Most of the training will be held in McLeod County and concluding in spring 2018 with a two day course at Camp Ripley. Training will include county employees that will be working in the county Emergency Operations Center

(EOC) during disasters. Training sessions will be scheduled about every 60 days.

Nagel/Shimanski motion carried unanimously to continue the Integrated Emergency Management Training course that will be starting June 29, 2017 and continuing until the spring of 2018.

INFORMATION TECHNOLOGY - Director Vince Traver

A) Vince Traver requested approval to purchase network equipment specified on the quote from CDW Government. Quote #HXVS170 on state contract for \$26,708.50 with funding coming from the jail remodel fund.

This network equipment is for the Jail and entry way remodel for network drops to allow computers, printers, and other items to receive communication on the McLeod County Network.

Wright/Krueger motion carried unanimously to approve the purchase of network equipment specified on the quote from CDW Government. Quote #HXVS170 on state contract for \$26,708.50 with funding coming from the jail remodel fund.

MCLEOD FOR TOMORROW – Board President Christy Christensen, Treasurer Carol Stark and Board Member Chris Sonju

- A) Christy Christensen requested approval of McLeod for Tomorrow non-profit plan. The board shared some background information on McLeod for Tomorrow including:
 - Program was formed in 2008
 - Has always been funded by McLeod County
 - Program runs in conjunction with the U of M Extension Services
 - By-laws were drawn up in March of 2014 and became 501(c) 3 certified in August of 2014
 - Currently have a part-time Program coordinator

In order to achieve their goals and try to forecast less reliance on the County, they request the part time Program Coordinator position no longer be employed by McLeod County. This person would be a contracted position directly with McLeod for Tomorrow and would have 1099 income rather than a pay check. The plan also includes: County to fund the portion that is owed to the U of M Extension Services for the months of September through December 2017, County to transfer the remaining portion of 2017 employee pay to us and we would in turn use it to fund our new Program Coordinator position estimated to be \$5,383, funding request for 2018 budgeting purposes would be \$7,000 for the leadership training to the U of M (this would finish

the January - May 2017 /2018 program and also pay for September-December for the 2018/2019 program) and request \$10,800 for our Program Coordinator contracted position.

Wright/Nagel motion carried unanimously to approve the McLeod for Tomorrow non-profit plan.

AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford

A) Cindy Schultz Ford requested approval of re-determination of benefits and damages on County Ditch No. 15A and appointment of Ditch Viewers.

The drainage authority determined that the original benefits or damages do not reflect reasonable present day land values according to Minnesota Statute Chapter 103E, Section 103E.351. To begin the process to update the determination of benefits and damages for affected properties on County Ditch No. 15A in Commissioner Krueger's District No. 2, according to Minnesota Statute Chapter 103E, Section 103E.351. In addition, three viewers must be appointed. Suggested viewers include: Ron Ringquist of Redwood Falls, John Dotolo of Scandia, Brad Wick of Hutchinson, all who have worked as Ditch Viewers in McLeod County, Steven Wick of Hutchinson and John Cunningham of Dassel, who has worked as a Ditch Viewer in Meeker County with Al Kerber as an alternate. Viewers cannot be part of the ditch system nor have an interest in the system. The County Board of Commissioners as the Drainage Authority must approve the redetermination of benefits on County Ditch No. 15A in accordance with Minnesota Statute 103E.351.

Krueger/Pohlmeier motion carried unanimously to approve re-determination of benefits and damages on County Ditch No. 15A and appoint Ron Ringquist, John Dotolo, Brad Wick as ditch inspectors and Al Kerber as an alternate.

B) Cindy Schultz Ford requested approval of re-determination of benefits and damages on County Ditch No. 29 and appointment of Ditch Viewers.

The drainage authority determined that the original benefits or damages do not reflect reasonable present day land values according to Minnesota Statute Chapter 103E, Section 103E.351. To begin the process to update the determination of benefits and damages for affected properties on County Ditch No. 29 in Commissioner Shimanski's District No. 1 and Commissioner Krueger's District No. 2, according to Minnesota Statute Chapter 103E, Section 103E.351. In addition, three viewers must be appointed. Suggested viewers include: Ron Ringquist of Redwood Falls, John Dotolo of Scandia, Brad Wick of Hutchinson, all who have worked as Ditch Viewers in McLeod

County, Steven Wick of Hutchinson and John Cunningham of Dassel, who has worked as a Ditch Viewer in Meeker County. Viewers cannot be part of the ditch system nor have an interest in the system. The County Board of Commissioners as the Drainage Authority must approve the redetermination of benefits on County Ditch No. 29 in accordance with Minnesota Statute 103E.351.

Krueger/Shimanski motion carried unanimously to approve re-determination of benefits and damages on County Ditch No. 29 and appoint Ron Ringquist, John Dotolo, Brad Wick as ditch inspectors and Al Kerber as an alternate.

C) Cindy Schultz Ford requested approval of 2017 Drainage Ditch Spraying Central Applicators Inc. (Foley, MN) to continue brush spraying at a rate of \$50.00 per hour per application unit, plus chemicals.

Shimanski/Wright motion carried unanimously to approve 2017 Drainage Ditch Spraying Central Applicators Inc. (Foley, MN) to continue brush spraying at a rate of \$50.00 per hour per application unit, plus chemicals.

D) Consider approval of repair work on County Ditch #29 drainage system for full tree removal and award to Rickert Excavating (Brownton, MN) at a cost of \$32,000.

Additional quote included: Hjerpe Contracting, Inc. (Hutchinson, MN) \$35,200.

Krueger/Shimanski motion carried unanimously to approve repair work on County Ditch #29 drainage system for full tree removal and award to Rickert Excavating (Brownton, MN) at a cost of \$32,000.

E) Consider approval to appoint Al Kerber as an alternate ditch viewer on Joint Ditch #8.

Krueger/Shimanski motion carried unanimously to appoint Al Kerber as an alternate ditch viewer on Joint Ditch #8.

PLANNING AND ZONING – Administrator Larry Gasow

A) Consider approval to rezone approximately 13.75 acres of the former Hotovec Auction property from Agricultural to Fringe Commercial requested by Butch Hausladen and Jeremy Crosby. This property has been used as an agricultural and household sales service center for over the past half century. The current barn would be removed and a new storage building would be added to the front half of the property for cold storage. The east half of would

be sold and utilized for a separate business. A new deed would be created to reflect the separate parcels (businesses) if approved. This property is located at 20404 Highway 15, Hutchinson, Section 30, Hutchinson Township and includes parcels 08.030.1800, 08.051.0250 and 08.030.0700.

The Hutchinson Joint Planning Board unanimously recommended approval on May 17, 2017 with the condition that the driveway needs to remain clear and shall not be blocked.

Nagel/Shimanski motion carried unanimously to approve rezoning approximately 13.75 acres of the former Hotovec Auction property from Agricultural to Fringe Commercial requested by Butch Hausladen and Jeremy Crosby.

B) Consider approval of Conditional Use Permit JP17-C3 requested by Adam Kaping to operate a home occupation of a landscaping business to be known as "LandsKapings" in a building larger than 2,000 square feet and to employee more than 1 non-resident employee within the Agricultural District located in Section 30 of Hutchinson Township.*

The Hutchinson Joint Planning Board unanimously recommended approval, with conditions on May 17, 2017. The conditions are as follows:

- 1. The hours of operation shall be Monday Friday from 5am to 7pm and 6am to 2pm on Saturdays. No driving of company vehicles into office until 6am.
- 2. No open burning of brush brought in from job sites.
- 3. An access permit is required from MnDOT to install a gravel driveway from Hwy 15 to east behind arborvitaes to the site of bunkers and proposed new structure.

Wright/Nagel motion carried unanimously to approve Conditional Use Permit JP17-C3 requested by Adam Kaping to operate a home occupation of a landscaping business to be known as "LandsKapings" in a building larger than 2,000 square feet and to employee more than 1 non-resident employee within the Agricultural District located in Section 30 of Hutchinson Township.

Wright/Nagel motion carried unanimously to direct the Zoning Office do an on-site visit on August 1st to ensure Mr. Kaping is operating in compliance to the original Conditional Use Permit.

Nagel/Krueger motion carried unanimously to direct the Zoning Office do an on-site Conditional Use Permit planning inspection visit on August 1st.

C) Larry Gasow requested approval of request from May 16th board meeting for Conditional Use Permit 17-08 requested by Northern Lines Contracting on

property owned by Huepenbecker Land Holdings LLC, Jared Huepenbecker, for gravel mining and excavation to include crushing, recycling and stockpiling of concrete and bituminous material. The access is proposed off of State Highway 212 and sharing of the driveway, owned by Jared Huepenbecker. A silt fence will be installed around the perimeter to identify the border of the floodway. The restoration will be for wildlife purposes. This property is located in a 31 acre tract within the N ½ SE ¼ Section 16 and the N ½ SW ¼ Section 15 of Helen Township.

The County Board of Commissioners tabled this request at their May 16, 2017 meeting until MnDOT had the opportunity to provide comment regarding State Highway 212 access. On May 23, 2017 Ms. Geralynn Vick, MnDOT District 8 Permits Supervisor, provided comment stating special conditions will not be required from MnDOT.

The Board of Helen Township recommended approval at their April 13, 2017 regular meeting. The Planning Advisory Committee recommended approval, with the following conditions, at their May 10, 2017 special meeting:

- 1. The hours of operation shall be 7:00 A.M. to 8:00 P.M. on Monday through Friday. Saturday hours shall be 7:00 A.M. to 12:00 P.M. or until 3:00 P.M. on an extreme need only. Applicant shall notify the Zoning Office when operating outside these hours.
- 2. Applicant shall contact and meet with the area Minnesota Department of Transportation regarding the traffic study as submitted to the zoning office prior to the May 16, 2017 County Board meeting.
- 3. Calcium chloride shall be applied on the haul route and driveway.
- 4. Applicant shall set markers to identify the floodway zone area.
- 5. Stockpiling shall be done at the Northwest corner of the pit area; there shall be no stockpiling or fill place within the floodplain or shoreland areas.
- 6. No wetland or floodplain impacts shall take place without prior approval from any agency with jurisdiction.
- 7. Applicant shall apply for a DNR Dewatering permit and abide by its conditions.
- 8. Applicant shall repair or replace any damaged drainage tile.
- 9. Tile that runs under State Highway 212 shall be cared for to ensure surface water drainage from neighboring properties and the platted area of Buffalo Highlands.
- 10. Applicant shall follow all DNR and FEMA setbacks and standards.
- 11. Properly placed "Trucks Hauling" signs shall be posted along State Highway 212 when trucks are hauling.
- 12. All processing machinery shall be stored outside Flood Fringe area. (Zone A, 100-year)
- 13. Wetland impacts shall be approved by Local Wetland Administrator or Local Government Unit.

- 14. All local, State, Federal and other agencies permits shall be obtained and maintained.
- 15. Applicant shall notify the Zoning Office for an inspection of the planned restoration of a 4:1 grade for wildlife purposes.
- 16. Maximum of 30 round trip in and out of the pit a day.

Krueger/Wright motion carried unanimously to approve Conditional Use Permit 17-08 requested by Northern Lines Contracting on property owned by Huepenbecker Land Holdings LLC, Jared Huepenbecker, for gravel mining and excavation to include crushing, recycling and stockpiling of concrete and bituminous material with additional condition #16 listed above.

D) Larry Gasow requested approval of Conditional Use Permit 17-11 requested by Jim Fahey of Fahey Equities, LLC for the cumulative placement of more than 1,000 cubic yards of fill when the fill is not being used to elevate a structure. This proposal will exceed placement of more than 1,000 cubic yards of fill in the Flood Fringe area of Buffalo Creek to elevate and level their existing parcel being used for exterior storage of items from the Auction/Sales Business, located within a 3.13 acres tract within the NW ¼ SE ¼ Section 18 of Helen Township.

The Board of Helen Township recommended approval on May 11, 2017. The Planning Advisory Committee unanimously recommended approval on May 24, 2017 with the following conditions:

- 1. Subject to approval based on recommendations by the DNR Area Hydrologist and Buffalo Creek Watershed Board.
- 2. To stabilize shoreline erosion, applicant shall install riprap or silt fencing.
- 3. Grading shall not have an adverse effect on neighboring properties.
- 4. Applicant shall comply with all necessary local and State permits.

This item was removed from the consent agenda due to the fact that Commissioner Krueger had some concerns that work was started prior to approval of the permit. Mr. Gasow confirmed Mr. Fahey did not have any stockpiling above the threshold and was in full compliance.

Krueger/Pohlmeier motion carried unanimously to approve Conditional Use Permit requested by Jim Fahey of Fahey Equities, LLC for the cumulative placement of more than 1,000 cubic yards of fill when the fill is not being used to elevate a structure.

SOCIAL SERVICES – Director Gary Sprynczynatyk

A) Gary Sprynczynatyk requested approval of contract with Aveyron Homes to conduct "finger printing" as required.

New requirements need fingerprinting to be conducted for Foster Parents and Child Care Providers.

Shimanski/Pohlmeier motion carried unanimously to approve contract with Aveyron Homes to conduct "finger printing" as required.

COUNTY ADMINISTRATION

- A) Pat Melvin requested approval of May 9, 2017 Personnel Committee Recommendations.
 - 1. Consider approval of moving part-time seasonal position to regular part-time in Sheriff's Department to assist with Emergency Management responsibilities.

Recommendation: Hold for further discussion.

2. Discussion on Deputy Administrator hiring process.

Recommendation: Consider utilizing David Drowns and Associates for assessment tools to be used in the final stages of the Deputy Administrator hiring process.

Nagel/Pohlmeier motion carried unanimously to utilize David Drowns and Associates for assessment tools to be used in the final stages of the Deputy Administrator hiring process at a cost of \$200 per individual.

- B) Pat Melvin requested approval of May 12, 2017 Budget Committee Recommendations
 - 1. Update on 2017-2019 negotiations.

Recommendation: Hold for further discussion.

2. 2018 budget process and consideration of a 2 year budget.

Recommendation: Ask departments to provide a two year budget for 2018-2019 and emphasize the need to plan for capital expenditures.

- 3. Capital Equipment and Capital Improvement Accounts update.
- C) Pat Melvin requested approval to hire a full-time Technical Specialist I vacancy in the Sheriff's Department (grade 130) due to promotion.

Nagel/Pohlmeier motion carried unanimously to approve hiring a full-time Technical Specialist I vacancy in the Sheriff's Department (grade 130) due to promotion.

D) Pat Melvin requested approval of the McLeod, Sibley, and Trailblazer Self-Insurance Pool Joint Powers Agreement with amendment to Section 2.19 Representative: from each Member's designated individual to serve and act on behalf of the Member on the Board. The Representative shall be an elected Commissioner or Council Member or employee of the Member. "Representative" also includes the alternate Representative as described in section 3.02 to each Member's designated individual to serve and act on behalf of the Member on the Board. The Representative shall be an appointed board member or employee of the Member. "Representative" also includes the alternate Representative as described in section 3.02.

Krueger/Wright motion carried to table until further clarification of amended Section 2.19 as listed above.

Roll Call: Wright – Yes, Pohlmeier – Yes, Nagel – Yes, Shimanski – No, Krueger – Yes.

E) Joe Nagel requested to table the designation of a McLeod County representative to the McLeod/Sibley/Trailblazer Joint Powers Board.

Nagel/Pohlmeier motion carried unanimously to table until clarification of Item D above.

F) Pat Melvin requested approval of budget targets for county departments and outside agencies. It was suggested that county departments and outside agencies use the past three years average to set operating budget target.

Krueger/Pohlmeier motion carried unanimously to direct county departments and outside agencies to use the past three years average to set operating budget target.

G) Pat Melvin requested approval of the budget timeline as presented.

Wright/Krueger motion carried unanimously to approve the budget timeline as presented.

H) Pat Melvin requested approval to purchase 300 training certificates for County employees through Lynda.com and Minnesota Counties Computer Consortium at a cost of \$10,800.

Wright/Krueger motion carried unanimously to approve the purchase of 300 training certificates for County employees through Lynda.com and Minnesota Counties Computer Consortium at a cost not to exceed \$10,800.

I) Joe Nagel requested approval to set fee schedule Public Hearing on 7/18 at 9:30 a.m.

Wright/Shimanski motion carried unanimously to set fee schedule Public Hearing on 7/18 at 9:30 a.m.

J) Doug Krueger led discussion regarding McLeod County committee structures, i.e. chair, vice chair, etc. It was determined that each committee should have structure and allow the committee to decide the details.

Krueger/Pohlmeier motion carried unanimously to recess at 11:04 a.m. until 6:00 9.m. June 12, 2017 at the Glencoe City Center.

ATTEST:	
Joe Nagel, Board Chair	Patrick Melvin, County Administrator